



## **Demolition Permit Requirements**

### **DEMOLITION OF BUILDINGS**

#### **A. PERMITS AND PLANS**

##### **1. PERMITS REQUIRED:**

- a. No person shall demolish any building or structure unless he/she has obtained a permit from the Department of Building and Safety.

##### **EXCEPTION:**

A permit is not required for any work accomplished under the auspices of land owned and controlled by the United States of America or by the State of California.

- b. A separate permit shall be obtained for each building or structure. The permit shall show the type of demolition procedure to be used.

##### **EXCEPTION:**

The demolition of a Single-Family Dwelling and accessory buildings within the same lot may be combined in a single permit.

- 2. **TO WHOM ISSUED.** Demolition permits must be obtained by a licensed wrecking contractor (Class C-21) or a general engineering contractor (Class A) provided that a notarized letter from the owner or a copy of the signed contract is provided indicating that the contractor has been hired to perform the demolition.

##### **EXCEPTIONS:**

- a. One or two story wood frame buildings where the maximum spans do not exceed 25 feet, may be demolished by an owner who owns the building and the lot on which the building is located, or by labor in his/her employment when under the direction and control of said owner.
- b. Demolition permits may be issued to a licensed general contractor (Class B) if he/she is the contractor for a new building to be erected on the site and plans have been filed for the new building, but only under the following conditions:

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i. The structure to be demolished is a one story Type II or V building, and ii. Documentation in the form of a notarized letter from the owner, or a copy of the contract, which clearly indicates that the contractor will perform both the demolition and new construction, is provided prior to the issuance of the demolition permit. (Indicate on the demolition permit that the "Contractor will perform both demo and new construction onsite").

### 3. **PLANS AND SPECIFICATIONS REQUIRED:**

- a. No permit for demolition work will be issued until satisfactory plans and procedures have been submitted to, and approved by, the Building Department. For single family or two-family dwellings, a dimensioned plot plan that is included with the application showing the location of the buildings and their distances from the property lines will be satisfactory. All other buildings will require a plot plan and such additional plans and procedures, as are necessary, to show that the demolition work will be conducted without creating a hazardous condition. Some of the features or conditions requiring additional detailed plans and procedures are as follows:
- i. A waste management plan demonstrating a commitment to recycling no less than 65% of waste generated. (CGBSC-5.408.1)
  - ii. Waste management plan recycling deposit.  
(COCMC 15.54.080-Performance Security)
  - iii. Asbestos and Lead Paint report for any building built from 1980 or earlier.
  - iv. Walls more than 20 feet in height from story to story.
  - v. A basement within six feet of another building.
  - vi. Footings adjacent to, and extending below, the footings of another building.
  - iv. When the entire structure is not to be demolished.
  - v. One or more party walls.
  - vi. When, in the opinion of the Superintendent of Building, some unusual feature exists or a hazardous condition is created.
  - vii. Any pre-stressed or post-tensioned concrete structure.
  - viii. Any building with five or more stories.
  - ix. Any building for which a variance is being requested.
- b. Plans and specifications must be provided for any of the following:
- i. Protection of adjacent property.
  - ii. Method and sequence of demolishing the building.
  - iii. Shoring for high walls.
  - iv. Underpinning of adjacent footings.

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- v. Required retaining walls.
  - vi. Anchorage and other details for party walls.
  - vii. Filling of basements.
  - viii. Thickness of remaining party walls.
  - ix. Other demolition or structural features.
  - x. Required clearances.
  - xi. A copy of the Storm Water Pollution Prevention Plans (SWPPP) Attachment A notes (attached) with the plans.

4. **PRE-INSPECTION REQUIRED.** A pre-inspection performed by a Building Inspector at the site of the proposed demolition will be required before a demolition permit may be issued. A separate Pre-Inspection is required for each building to be demolished.

**EXCEPTION:**

The pre-inspection may be waived when Building & Safety determines that previous inspections associated with department's abatement programs have been made.

5. **CLEARANCES REQUIRED.** The following are possible clearances that may be required prior to issuance of demolition permit.
- a. Historical Monuments.
  - b. OSHA clearance required for structures over 36'-0" or 3 stories in height.

6. **SPECIAL PERMITS.**

A permit for the removal of any underground tank used for storage of flammable liquids shall be obtained from the Fire Department.

Prior to the issuance of a permit to demolish a building which has a sewer line, the applicant shall obtain a sewer cap permit (plumbing permit).

Approval by the Department of Public Works shall be obtained prior to the issuance of a permit for any demolition work which removes the lateral support from a public way. The lateral support of a public way shall be considered to have been removed when the wall that provides lateral support for a public way, and/or any of the building elements that stabilize the wall are demolished.

**B. INSPECTION**

1. **CALL FOR INSPECTION.** An inspection request must be made at least 24 hours before work is to be started.
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2. **PROTECTION DEVICE INSPECTION.** All required protection devices must be in place and inspected and approved by the Building Inspector prior to starting any work.
  3. **FIELD CARD.** The "Demolition Inspection Record" must be posted on the job site. This card must be signed by the inspector approving the method of demolition to be used before work is started. A separate approval signature is required for each demolition method used. If the method of demolition is to be changed during the course of the job, the inspector must be called and a new approval signature obtained before the new method is started.
  4. **SEWER CAP INSPECTION.** When the sewer has been capped, it shall not be covered until an inspection has been made by the Building Department. This inspection shall be requested at least 24 hours before the inspection is needed.

**C. DEMOLITION PROCEDURES:**

**1. GENERAL REQUIREMENTS:**

- a. No structural member in any story shall be demolished or removed until the story above is completely removed.

**EXCEPTIONS:**

- i. Two story Type V buildings of wood-frame construction.
  - ii. Two story buildings of any type, provided no first story structural member is removed before all of its supported load is removed.
  - b. The storage and handling of material and the prevention of dust shall be in accordance with the requirements of the 2022 California Building Codes (CBC).
  - c. Free-fall dumping over the exterior wall of a building will not be permitted from a height greater than 25 feet.
2. **PROTECTION DEVICES.** Barricades, protection fences, and protection canopies shall be provided and constructed in accordance with the requirements of Section 3306 of the 2022 CBC.
  3. **HAND WRECKING.** Hand wrecking methods may be used on any type of building, provided the required protection devices are installed and approved. Hand wrecking may include the use of any type of hand held tools. The use of small wheel mounted pneumatic tools will be permitted if first approved by the Building Inspector.
  4. **DOZER OR LOADER WRECKING.** Dozer or loader wrecking shall not be used except on one or two story buildings with a maximum wall height of 24 feet. The building must be located a minimum distance from the public way and adjoining property at least equal to the maximum wall height of the building.
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**EXCEPTION:** For wood frame residential buildings, the required clearance may be reduced, provided reasonable safety precautions are taken.

5. **CLAM SHELL WRECKING.** Clam shell wrecking shall not be used unless the building is located a distance from the public way and adjoining property which is at least equal to one-half the maximum height of the building. This distance need not, however, exceed twice the maximum height of the building.
6. **CABLE WRECKING.** "Cable wrecking" shall include all wrecking methods using a cable, whether applied to a single wall or to an entire building.

Cable wrecking will be allowed only in those cases where the building is located a distance from the public way and adjoining property greater than one and one-half times the maximum height of the building. Where cable wrecking is to be used on a single wall, the clear distanced required need not exceed twice the height of the wall being demolished.

Prior to the issuance of a permit for cable wrecking, a detailed description of the method and sequence for demolishing the building and the safety precautions to be taken shall be submitted to the Building Department for approval.

7. **BALL WRECKING.** Ball wrecking shall not be used unless the building is located a distance from the public way and adjoining property at least equal to one and one-half times the maximum height of the building. The separation need not, however, exceed 50 feet.

Prior to the issuance of a permit for ball wrecking, the demolition contractor shall submit for approval to the Building Department a detailed description of the method and sequence for demolishing the building and the safety precautions to be taken.

#### **D. DEVIATIONS PERMITTED:**

1. **EQUIVALENT PROTECTION.** Deviations from the requirements specified above for the demolition of buildings or structures may be requested where conditions warrant and provided equivalent protection is furnished. This modification of requirements must be well detailed and requires an approval in writing from the Department of Building and Safety prior to commencing any demolition work.
2. **APPLICATION FOR MODIFICATION.** Before any request for deviations can be acted upon, an application for modification shall be filed with the Department of Building and Safety. The application must be accompanied by an adequately detailed demolition plan and procedure of demolition.

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**E. DANGEROUS CONDITIONS DURING DEMOLITION**

Should a dangerous condition develop during the demolition of a structure, the demolition contractor shall immediately barricade the dangerous area, notify the Department of Building and Safety and take immediate steps to minimize the hazard. No further demolition work shall be done until approval to proceed is given by the Department of Building and Safety.