



CITY OF COACHELLA

53990 ENTERPRISE WAY
COACHELLA, CA 92236
(760) 262-6268

APPLICATION FOR CITY BUSINESS LICENSE

NEW LICENSE ☐
RENEWAL ☐
CANCEL LICENSE ☐

DATE ISSUED	LICENSE NUMBER	BUS CLASS NO.	STATE BOARD OF EQUALIZATION NO.	CONTRACTOR'S LICENSE NO.

BUSINESS NAME	OWNER'S NAME
BUSINESS ADDRESS	OWNER'S ADDRESS
MAILING ADDRESS	OWNER'S PHONE NO.
BUSINESS PHONE NO.	EMERGENCY INFORMATION NAME 1. PHONE NO. 2.

DESCRIPTION OF BUSINESS	STANDARD INDUSTRIAL CLASSIFICATION (SIC) CODE REQUIRED: _____ ****	RETAIL <input type="checkbox"/> YES <input type="checkbox"/> NO
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PLEASE INDICATE OWNERSHIP ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION ☐ NON-PROFIT

LIST OWNERS, PARTNERS OR OFFICERS *** TITLE RESIDENCE ADDRESS ** CITY ZIP RESIDENCE PHONE

MANDATORY - Industry Regulated Businesses – Are you a business that is a regulated industry with stormwater discharge requirements in accordance with Senate Bill 205 National Pollutant Discharge Elimination System (NPDES) permit program?

☐ YES ☐ NO If YES, NPDES (WDID) Permit # _____, Application # _____, NONA # _____, NEC ID # _____ (No Exposure Certification)

DATE BUSINESS OPENED	SOCIAL SECURITY /ITIN*	FEDERAL ID NO.*	CA DRIVERS LICENSE/ID #*	CA Municipal ID #*

IMPORTANT: COMPLETE THE COMPUTATION OF TAX BELOW – RETURN WITH FEE. VALIDATED LICENSE WILL BE MAILED TO YOU.

CLASSIFICATION I, II, III, IV – GROSS RECEIPTS

Gross Receipts or Sales for Year _____

_____ x 0.0007 = _____
TAX RATE

Annual Registration Tax _____ \$20.00

Uniform Fire Code Fee _____

State Tax AB 1379 _____ \$4.00

Penalties (See Reverse for Penalty Schedule) _____

TOTAL AMOUNT PAID _____

CLASSIFICATION V – MISCELLANEOUS

Category _____ Annual Rate _____

☐ Annual ☐ Qtrly ☐ Monthly ☐ Daily = _____

Annual Registration Tax _____ \$20.00

Uniform Fire Code Fee _____

State Tax AB 1379 _____ \$4.00

Penalties (See Reverse for Penalty Schedule) _____

TOTAL AMOUNT PAID _____

ADMINISTRATIVE OFFICE

Gross Receipts or Sales for Year _____

_____ x _____ = _____
TAX RATE

(3x Annual Cost of Maintaining Office)

No. of Employees _____ Per Year _____

_____ = _____

CAPACITY	RATE PER VEHICLE
Not exceeding 1/2 ton	\$15.00
Over 1/2 ton to 1 ton	\$25.00
Over 1 ton to 1 1/2 tons	\$50.00
Over 1 1/2 tons to 2 tons	\$75.00
Over 2 tons to 3 tons	\$100.00

Vehicle Fee _____

Annual Registration Tax _____

State Tax AB 1379 _____ \$4.00

Uniform Fire Code Fee _____

Penalties (See Reverse for Penalty Schedule) _____

TOTAL AMOUNT PAID _____

I DECLARE UNDER THE PENALTIES OF PERJURY, THAT THIS APPLICATION HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEVE IS TRUE, CORRECT AND COMPLETE STATEMENT OF FACTS.

DATE	SIGNATURE	TITLE

All Fees are due and payable in advance on the first day of January each year, and shall be delinquent on the first day of February
Computation of License Tax (See Reverse Side)

FOR OFFICE USE ONLY: Copies sent to: ☐ Building Dept. ☐ Planning Dept. ☐ Police Dept. ☐ Fire Dept.

5.04 BUSINESS LICENSE GENERALLY 5.04
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA
ESTABLISHING BUSINESS LICENSE FEE RATES

WHEREAS, the City of Coachella has adopted Ordinance No. 5.04 establishing a fee to be paid for licenses by every person who conducts business with the City; and WHEREAS, Ordinance No. 5.04 prescribes that the specific fee rate shall be fixed by resolution; NOW THEREFORE, the City of Coachella hereby resolves commencing November 1, 1989 the specific fee rate shall be fixed as follows:

CLASSIFICATION I

BUSINESSES SUBJECT TO TAX IN THE AMOUNT OF SEVEN-TENTHS (7/10) OF ONE MILL PER DOLLAR OF GROSS RECEIPTS DERIVED THEREFROM OR ONE HUNDRED DOLLARS (\$100.00) WHICHEVER IS GREATER:

RETAIL SALES AND MISCELLANEOUS TRANSPORTING PERSONS DELIVERIES OF PETROLEUM PRODUCTS DISTRIBUTION OF STAMPS, COUPONS, ETC. AMUSEMENTS – GAMES, DEVICES, ETC. GOLF COURSES, CONCERTS, LECTURES, RIDING ACADEMIES, ETC. ADVERTISING, OUTDOOR ETC. AMBULANCE SERVICE	AUTOMOBILE PARKING LOT AUTOMOBILE, TRUCK, TRAILER, MOTOR SCOOTER, MOTORCYCLE, ETC., RENTALS AUTOMOBILE BODY SHOP OR REPAIR SHOP BARBER SHOP OR BEAUTY SHOP BARBER OR BEAUTY SCHOOL BUSINESS SERVICES COLD STORAGE OR REFRIGERATION PLANT COLLECTION AGENCY	COMMERCIAL PRINTING CREDIT REPORTING BUREAU DANCE SCHOOL GARDENER HEALTH STUDIO, PHYSICAL FITNESS STUDIO OR REDUCING SALON HOSPITAL, SANITARIUM, REST HOME, NURSING HOME OR ASYLUM HOTELS, MOTELS, APARTMENT HOUSES	ROOMING HOUSES JANITORIAL SERVICE LAWN MOWER, TOOL SCISSOR SHARPENING OR SAW FILER LOCKSMITH MASSEUR AND MASSEUSE MESSENGER SERVICE NEWSPAPER DISTRIBUTOR NOTARY PUBLIC
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CLASSIFICATION II

BUSINESSES SUBJECT TO TAX IN THE AMOUNT OF FOUR-TENTHS (4/10) OF ONE MILL PER DOLLAR OF GROSS RECEIPTS DERIVED THEREFROM OR ONE HUNDRED DOLLARS (\$100.00) WHICHEVER IS GREATER:

WHOLESALE AND NEWSPAPER PUBLICATION	DELIVERIES OF PETROLEUM PRODUCTS
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CLASSIFICATION III

BUSINESSES SUBJECT TO TAX IN THE AMOUNT OF THREE-TENTHS (3/10) OF ONE MILL PER DOLLAR OF GROSS RECEIPTS DERIVED THEREFROM OR VALUE OF PRODUCT MANUFACTURED ONE HUNDRED DOLLARS (\$100.00) WHICHEVER IS GREATER:

MANUFACTURING, PACKING AND PROCESSING	PUBLIC UTILITY
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CLASSIFICATION IV

BUSINESSES PROFESSIONS OR OCCUPATIONS SUBJECT TO TAX OF TWO (2) MILLS PER DOLLAR OF GROSS RECEIPTS DERIVED THEREFROM OR ONE HUNDRED DOLLARS (\$100.00) WHICHEVER IS GREATER:

ACCOUNTANT ABSTRACT & TITLE ADVERTISING AGENT APPRAISER ARCHITECT ARTIST ASSAYER ATTORNEY AT LAW AUDITOR BACTERIOLOGIST BOOK AGENT BROKER OR COMMISSION AGENT CHEMIST	CERTIFIED PUBLIC ACCOUNTANT CHIROPODIST CHIROPRACITOR CIVIL, ELECTRICAL, MINING, CHEMICAL, STRUCTURAL, CONSULTING OR HYDRAULIC ENGINEER DENTIST DESIGNER, ILLUSTRATOR, OR DECORATOR DETECTIVE AGENCY AND/OR PRIVATE PATROL DRUGLESS PRACTITIONER ELECTROLOGIST EMPLOYMENT AGENCY	ENGRAVER ENTOMOLOGIST FEED, GRAIN & FRUIT BROKER GEOLOGIST ILLUSTRATOR OR SHOW CARD WRITER INTERPRETER LAPIDARY MORTICIAN NATUROPATH OCCULTIST OPTICIAN OPTOMETRIST OSTEOPATH	PHYSICIANS PHYSIOTHERAPIST PODIATRIST REAL ESTATE BROKER REPORTER-COURT, CONVENTION AND/OR CERTIFIED SHORTHAND ROENTGENOLOGIST SURGEON SURVEYOR STOCK & BOND BROKER TAXIDERMIST VETERINARIAN
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CLASSIFICATION V

BUSINESSES SUBJECT TO MISCELLANEOUS TAX RATES:

GENERAL CONTRACTORS	\$200.00 ANNUALLY	BANKRUPT CLOSEOUT SALES, ETC. (with restrictions)	\$100.00 FIRST 30 DAYS
SUB-CONTRACTORS/ SPECIALTY CONTRACTORS	\$100.00 ANNUALLY		25.00 PER DAY
TRANSPORTATION AND TRUCKING	\$200.00 ANNUALLY		OVER 30 DAYS
DANCE HALLS, ETC.	\$ 75.00 PER QUARTER	SALE OF CHRISTMAS TREES, GREENS OR CARD SALES	\$ 75.00 PER SEASON
CIRCUS, MENAGERIES, TENT SHOWS		FINANCE COMPANIES	\$300.00 ANNUALLY
	\$500.00 PER DAY	JUNK DEALERS OR DEALERS IN OLD	
THEATRICALS	\$ 35.00 PER DAY	AND/OR USED ARTICLES	\$250.00 ANNUALLY
BOXING/WRESTLING MATCHES	\$100.00 PER QUARTER	PAWN BROKERS	\$200.00 ANNUALLY
	\$ 35.00 PER DAY	SEARCHLIGHT NO MOUNTED ON VEHICLE	\$200.00 ANNUALLY
ARCADE	\$300.00 ANNUALLY		50.00 MONTHLY
CONCESSIONS OR RIDES (CHILDREN'S)	\$ 15.00 PER RIDE		25.00 PER DAY
	PER MONTH	SHOE SHINNING	\$ 5.00 PER QUARTER
CONCESSIONS OR RIDES (ADULTS)	\$ 30.00 PER RIDE		15.00 ANNUALLY
	PER MONTH	ITINERANT MERCHANTS	\$600.00 ANNUALLY
ADVERTISING AND VEHICLES (with restrictions)	\$100.00 ANNUALLY	PEDDLER (per peddler)	200.00 PER QUARTER
	50.00 PER MONTH		\$ 75.00 ANNUALLY
SEARCHLIGHT ON VEHICLE	25.00 PER DAY		25.00 PER QUARTER
	\$100.00 ANNUALLY		15.00 PER DAY
	50.00 PER MONTH	SOLICITOR (per solicitor)	\$600.00 ANNUALLY
ADVERTISING, HANDBILLS, ETC.	25.00 PER DAY	(\$1,000 bond required)	200.00 PER QUARTER
	\$200.00 ANNUALLY	PHOTOGRAPHER – TRANSIENT	\$200.00 ANNUALLY
	25.00 PER DAY	\$500 bond required)	100.00 ANNUALLY
AIRPLANE RENTAL AND LESSONS	\$ 50.00 ANNUALLY		50.00 PER DAY
	PER DAY	RADIO BROADCASTING, TELEVISION	
AUCTIONS AND AUCTIONEERS	\$ 50.00 PER DAY	AND/OR SOLICITING ADVERTISING FOR	\$300.00 ANNUALLY
		FORTUNE TELLING (\$15,000 bond required)	\$500.00 ANNUALLY

5.04.090 PRORATION.

PRORATION OF ANY LICENSE TAX DUE AS STATED IN THIS CHAPTER SHALL BE MADE FOR ANY PORTION OF THE PERIOD FOR WHICH A LICENSE TAX IS PAYABLE; EXCEPT IN THE CASE OF A FIRST ANNUAL LICENSE TAX BASED UPON A METHOD OTHER THAN GROSS RECEIPTS, THE TAX MAY BE PRORATED AS FOLLOWS:

- A. IF APPLICATION IS MADE DURING THE QUARTER BEGINNING JANUARY FIRST, ONE HUNDRED (100) PERCENT OF SUCH FEE SHALL BE PAID;
B. IF APPLICATION IS MADE DURING THE QUARTER BEGINNING APRIL FIRST, SEVENTY-FIVE (75) PERCENT OF SUCH FEE SHALL BE PAID;
C. IF APPLICATION IS MADE DURING THE QUARTER BEGINNING JULY FIRST, FIFTY (50) PERCENT OF SUCH FEE SHALL BE PAID;
D. IF APPLICATION IS MADE DURING THE QUARTER BEGINNING OCTOBER FIRST, FIFTY (25) PERCENT OF SUCH FEE SHALL BE PAID. (PRIOR CODE Z 13-19)

ADMINISTRATION OFFICE

The business tax applicable to an administrative office shall be computed by applying the applicable gross receipts tax to the amount which is three (3) times the total annual cost of maintaining said office, agent, broker, or employee shall include but not be limited to wages, salaries, commissions, bonuses, office rent, telephone, postage, utilities, janitorial and other expenses allocated for maintenance of the administrative office, agent, broker, or employee. An administrative office shall also be subject to taxation based on the number of employees and shall be taxed based on the vehicle rate set forth as follows:

Number of Employees: 1 or 2 employees; year	3 to 6 employees; per year	7 to 16 employees; per year	11 to 14 employees; per year	15 to 26 employees; per year	21 to 30 employees; per year	31 to 40 employees; per year	41 to 50 employees; per year	51 or more employees; per year	For each employee or 50	Capacity	Vehicle Rate	Rate per Vehicle
\$ 50.00	100.00	150.00	200.00	250.00	300.00	350.00	400.00	400.00	5.00	Not exceeding one-half ton		\$ 15.00
										Over one-half ton to 1 ton		\$ 25.00
										Over 1 ton to 1 1/2 tons		\$ 50.00
										Over 1 1/2 ton to 2 tons		\$ 75.00
										Over 2 tons to 3 tons		100.00
										Over 3 tons		150.00

ORDINANCE # 5.04.080(5)(B)(C) – PENALTY SCHEDULE

To all delinquent licenses there shall be added a penalty of 15% of the amount of the tax due for the period, and an additional 15% for each month delinquent thereafter, providing that the amount of such penalty to be added shall in event exceed 60% of the amount of the license tax due.

*Complete one form.

**This information is confidential to the extent allowed by law. California Constitution Article 1, Section 1; Government code Section 6254 (i)

***Owner/Partner/Officer Information must be completed.

****SIC categorical descriptions are available at www.osha.gov/pls/imis/sicsearch.html. Storm water permits are required based on requirements of the State Water Resources Control Board identified by the regulated SIC codes. These listings are available at www.waterboards.ca.gov/water_issues/programs/stormwater/sicnum.shtml.

Applicant hereby agrees to comply with all applicable state laws and county and city ordinances regulating the type of business for which applied herein. Applicant further agrees that any additional business, trade, calling, exhibition or a vocation engaged in, carried on or conducted by the applicant on said premises or in the City of Coachella shall require specific approval and/or separate application.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx. The Department of Rehabilitation at www.rehab.cahwnet.gov. The California Commission on Disability Access at www.cdda.ca.gov.