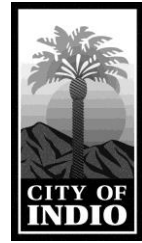




AGENDA
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 24, 2019
12:00 noon

1. CALL TO ORDER:

2. ORGANIZATION:

- a. Nomination for the Position of Chair
- a. Nomination for the Position of Vice Chair

3. PLEDGE OF ALLEGIANCE:

4. ROLL CALL:

5. APPROVAL OF AGENDA:

“At this time the Authority may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

6. APPROVAL OF THE MINUTES:

- a. Regular Meeting of June 21, 2018, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.
- b. Special Meeting of October 15, 2018, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

7. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- a. Resolution No. JPA-2019-01, approving the Fiscal Year 2019/2020 Recommended Budget.

8. PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

- a. Conduct a public hearing and approve a 2.9 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2019/20.

9. **PUBLIC COMMENTS:**

“The public may address the Authority on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

10. **REPORTS AND REQUESTS:**

11. **ADJOURNMENT:**

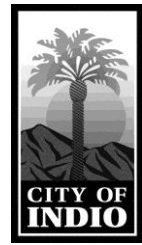
ⁱ Any writing or documents pertaining to an **open session** item provided to a majority of the Authority less than 72 hours prior to the meeting, shall be made available for public inspection at the front counter of City Hall located at 1515 Sixth Street, Coachella, CA during normal business hours.

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES

Item 6.a.



MINUTES
OF A REGULAR MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



June 21, 2018
9:00 a.m.

1. CALL TO ORDER:

The Regular Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order in the Coachella City Hall Council Chamber at 9:20 a.m. by Chairman Wilson.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Miller.

3. ROLL CALL:

Voting Members Present:

Commissioner Philip Bautista, Commissioner Glenn Miller, Chairman Michael Wilson.

Non-Voting Members Present:

Coachella City Manager Bill Pattison

Absent: Alternate Commissioner Betty Sanchez, Commissioner Steven Hernandez; and Indio City Manager Dan Martinez (*non-voting member*).

4. APPROVAL OF AGENDA:

There were no modifications to the agenda.

Motion: To approve the agenda as presented

Made by: Commissioner Miller

Seconded by: Commissioner Bautista

Approved: 3-0, by a unanimous voice vote

5. APPROVAL OF THE MINUTES:

- a. Special Meeting of June 20, 2017, of the Coachella/Indio Waste Transfer Station Joint Powers Authority.

Motion: To approve the minutes as presented

Made by: Commissioner Bautista

Seconded by: Commissioner Miller

Approved: 3-0, by a unanimous voice vote

6. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- a. Resolution No. JPA-2018-01, approving the Fiscal Year 2018/2019 Recommended Budget.

Motion: To approve Resolution No. JPA-2018-01, approving the Fiscal Year 2018/2019 Recommended Budget

Made by: Commissioner Miller

Seconded by: Commissioner Bautista

Approved: 3-0, by a unanimous voice vote

AYES: Commissioner Bautista, Commissioner Miller, Chairman Wilson.

NOES: None.

ABSTAIN: None.

ABSENT: Alternate Commissioner Sanchez, Commissioner Hernandez.

7. PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):

- a. Conduct a public hearing and approve a 3.6 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2018/19.

Chairman Wilson opened the Public Hearing for Item 7.a. at 9:24 a.m.

Testimony: None.

Chairman Wilson closed the Public Hearing for Item 7.a. at 9:24 a.m.

Motion: To approve per staff recommendation

Made by: Commissioner Bautista

Seconded by: Commissioner Miller

Approved: 3-0, by a unanimous voice vote

AYES:	Commissioner Bautista, Commissioner Miller, Chairman Wilson.
NOES:	None.
ABSTAIN:	None.
ABSENT:	Alternate Commissioner Sanchez, Commissioner Hernandez.

8. **PUBLIC COMMENTS:**

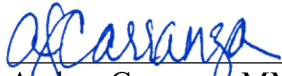
None.

9. **REPORTS AND REQUESTS:**

10. **ADJOURNMENT:**

There being no further business to come before the Committee, Chairman Wilson adjourned the meeting at 9:24 a.m.

Respectfully Submitted,

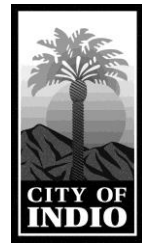


Andrea Carranza, MMC
Deputy City Clerk

Item 6.b.



MINUTES
OF A SPECIAL MEETING
OF THE
COACHELLA/INDIO WASTE TRANSFER STATION
JOINT POWERS AUTHORITY



October 15, 2018
4:00 p.m.

1. CALL TO ORDER:

The Regular Meeting of the Coachella/Indio Waste Transfer Station Joint Powers Authority was called to order in the Council Chamber at Coachella City Hall at 4:00 p.m. by Chairman Wilson.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chairman Wilson.

3. ROLL CALL:

Voting Members Present:

Alternate Commissioner Betty Sanchez (*arrived at 4:02 p.m.*), Commissioner Philip Bautista, Commissioner Glenn Miller, Chairman Michael Wilson.

Non-Voting Members Present:

Coachella City Manager Bill Pattison

Absent: Commissioner Steven Hernandez (*voting member*) and Indio City Manager Dan Martinez (*non-voting member*).

4. APPROVAL OF AGENDA:

There were no modifications to the agenda.

5. NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

- a. Authorize the City of Coachella City Manager to execute a professional services agreement to Tetra Tech BAS, Inc. for transfer station site selection and evaluation services, in the amount not to exceed \$44,834.

Motion: To authorize the Coachella City Manager to execute a professional services agreement to Tetra Tech BAS, Inc. for transfer station site selection and evaluation services, in the amount not to exceed \$44,834.

Made by: Commissioner Miller
Seconded by: Commissioner Bautista
Approved: 3-0, the following roll call vote:

AYES: Commissioner Bautista, Commissioner Miller, Chairman Wilson.
NOES: None.
ABSTAIN: None.
ABSENT: Alternate Commissioner Sanchez, Commissioner Hernandez.

(Commissioner Sanchez arrived at 4:02 p.m., during this portion of the meeting.)

6. PUBLIC COMMENTS:

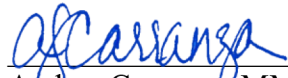
None.

7. REPORTS AND REQUESTS:

8. ADJOURNMENT:

There being no further business to come before the Committee, Chairman Wilson adjourned the meeting at 4:03 p.m.

Respectfully Submitted,

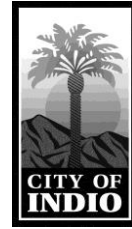


Andrea Carranza, MMC
Deputy City Clerk

Item 7.a.



STAFF REPORT
06/24/2018



TO: Honorable Chair and Commissioners

FROM: Maritza Martinez; Public Works Director

SUBJECT: Resolution No. JPA-2019-01, approving the Fiscal Year 2019/2020 Recommended Budget.

STAFF RECOMMENDATION:

Approve resolution adopting the fiscal year 2019/2020 budget.

EXECUTIVE SUMMARY:

According to the sublease the first 129,999 tons of waste will be disposed at the Salton City Solid Waste Site, and tonnage over 130,000 tons will be disposed in Riverside County facilities. The adopted FY 2018/2019 budget reflected an increase from the FY 2017/2018 budget due to a thirty percent increase in the FY 2018/2019 Gate Rate-Sublease Payment which Burrtec is subject to implement when the tonnage for the previous calendar year exceeds 130,000. The total tonnage for 2017 was 133,009 and has continued to trend upwards, with 2018 tonnage at 140,456. The Fiscal Year 2019/2020 recommended budget establishes a \$725,000 in appropriations which is consistent with the revenue estimates for Fiscal Year 2018/2019 year end. Similar to the previous fiscal years expenditures include an appropriation for consultant fees, standard operating legal fees, and administrative fees.

Based on the tonnage history it is anticipated that the tonnage for 2019 will continue to exceed 130,000. Please see below year tonnage history:

Coachella Valley Transfer Station Tonnage History							
Calendar Year	2012	2013	2014	2015	2016	2017	2018
Total Tonnage	115,869	126,734	132,821	126,581	127,030	133,009	140,456

FISCAL IMPACT:

The recommended action will establish an expenditure plan for the Joint Powers Authority totaling \$725,000 for fiscal year 2019/2020.

Attachments:

Fiscal Year 2019/2020 Recommended Budget
Resolution

Coachella Valley
Waste Transfer Station
Joint Powers Authority

Fiscal Year 2019-2020
Proposed Budget

	Approved FY 18-19	Est YTD FY 18-19	Recomm. FY 2019-20
STAFFING SUMMARY	N/A	N/A	N/A
(not applicable)			
FISCAL SUMMARY			
Source of Funds			
Prior Year Fund Balance	372,626	296,369	553,046
Program Revenue	730,000	799,511	725,000
Interest	1,200	12,000	12,000
Reserve	-		
Total Financing Sources			
Use of Funds			
Professional Services/Consultant	80,000	44,834	80,000
Professional Services/Legal	10,000	0	10,000
Professional Services/Admin	10,000	10,000	10,000
Disbursements	<u>600,000</u>	<u>600,000</u>	<u>625,000</u>
Total Financing Uses	700,000	654,834	725,000
Estimated Fund Equity	403,826	553,046	565,046
Estimated Unrestricted Cash Bal.	257,826	468,726	380,726
Estimated Restricted Cash Bal.	140,000	84,320	184,320

RESOLUTION NO. JPA-2019-01

**A RESOLUTION OF THE MEMBERS OF THE JOINT POWERS
AUTHORITY COACHELLA VALLEY WASTE TRANSFER STATION,
CALIFORNIA, ADOPTING THE FISCAL YEAR 2019-20 BUDGET AND
AUTHORIZING EXPENDITURES AND APPROPRIATIONS RELATED
THERE TO**

WHEREAS, the proposed Fiscal Year 2019-20 budget provides for service levels necessary to respond to the high standards of the community which are deemed appropriate by the Members and concurrently provides a work force to accomplish them; and

WHEREAS, the Members intend to use the proposed Fiscal Year 2019-20 budget as a guide for determining Joint Powers Authority priorities.

**NOW THEREFORE, THE MEMBERS OF THE WASTE TRANSFER STATION
JOINT POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. The proposed Fiscal Year 2019-20 budget, as detailed in the budget document entitled "Coachella Valley Waste Transfer Station joint Powers Authority Fiscal Year 2019-20 Proposed Budget" and filed with the Secretary, and as summarized below is hereby adopted:

Fiscal Year Ending June 30	Authorized Expenditures
2019-20	\$725,000

Section 2. The Honorable Chairperson shall sign this resolution and the Secretary shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED and ADOPTED this 24th day of June, 2019.

Chair

ATTEST:

Andrea J. Carranza
Secretary

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. JPA-2019-01 was duly adopted by the Commission of the Coachella/Indio Waste Transfer Station Joint Powers Authority at a regular meeting thereof, held on the 24th day of June, 2019, by the following vote of the Commission:

AYES:

NOES:

ABSENT:

ABSTAIN:

Andrea J. Carranza
Secretary

Coachella Valley
Waste Transfer Station
Joint Powers Authority

Fiscal Year 2019-2020
Proposed Budget

	Approved FY 18-19	Est YTD FY 18-19	Recomm. FY 2019-20
STAFFING SUMMARY	N/A	N/A	N/A
(not applicable)			
FISCAL SUMMARY			
Source of Funds			
Prior Year Fund Balance	372,626	296,369	553,046
Program Revenue	730,000	799,511	725,000
Interest	1,200	12,000	12,000
Reserve	-		
Total Financing Sources			
Use of Funds			
Professional Services/Consultant	80,000	44,834	80,000
Professional Services/Legal	10,000	0	10,000
Professional Services/Admin	10,000	10,000	10,000
Disbursements	<u>600,000</u>	<u>600,000</u>	<u>625,000</u>
Total Financing Uses	700,000	654,834	725,000
Estimated Fund Equity	403,826	553,046	565,046
Estimated Unrestricted Cash Bal.	257,826	468,726	380,726
Estimated Restricted Cash Bal.	140,000	84,320	184,320

Item 8.a.



STAFF REPORT
06/24/2019



TO: Honorable Chair and Commissioners

FROM: Maritza Martinez; Public Works Director

SUBJECT: Conduct a public hearing and approve a 2.9 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2019/20.

STAFF RECOMMENDATION:

Conduct a public hearing and approve a 2.9 percent increase to the gate fee at the Coachella Valley Transfer Station for fiscal year 2019/20.

EXECUTIVE SUMMARY:

The Sublease Agreement establishes increases to the gate fee through annual increases to the operation and transportation components associated with the service fee. This year, the CPI change is 2.8 percent. In accordance with the Second Amendment to the Sublease Agreement, the sublease payment is subject to an increase equal to the change in the CPI.

Rate changes to the disposal fee component are established in the Waste Disposal Agreement with the County of Riverside. These increases are also tied to changes in the CPI. Each year, the County assesses the disposal fee and releases information indicating any adjustments. This year, the County increased the disposal fee from \$30.13 per ton to \$31.05 per ton.

Burrtec Waste Industries, Inc., (Burrtec) operates the Coachella Valley Transfer Station through a Sublease Agreement with the Coachella Indio Joint Powers Authority (JPA). The sublease Agreement provides annual adjustments to the components of the gate fee equal to the percentage change in the Consumer Price Index (CPI). As noted above and shown in Attachment A, this year the CPI change was 2.8 percent and the disposal component charged by the County of Riverside and the Salton City Solid Waste Site will increase 3.6 percent. Taking both the CPI and disposal increases into account the total Gate Fee will increase from \$59.83 to \$61.55, an increase of \$1.72 or 2.9 percent.

Attachments:
Attachment A – Gate Fees

Attachment A

Effective July 1, 2019

Tonnage Delivered to Non-Riverside County Facility (First 130,000 Tons/Yr)				
FOR CALENDAR YEAR TONNAGE:	Over 130,000	Over 130,000	\$	%
	Current	Proposed	Inc	Inc
Sublease Payment	\$ 6.77	\$ 6.95	\$ 0.18	2.8%
Service Fee				
Facility Component	\$ 0.91	\$ 0.91	\$ -	0.0%
Operating Component	\$ 8.56	\$ 8.80	\$ 0.24	2.8%
Transport Component	\$ 13.46	\$ 13.84	\$ 0.38	2.8%
Disposal Fee	\$ 30.13	\$ 31.05	\$ 0.92	3.1%
Total	\$ 59.83	\$ 61.55	\$ 1.72	2.9%
Out-of-County	\$ 64.83	\$ 66.55		

Tonnage Delivered to Riverside County Facility (Tonnage over 130,000/Yr)				
FOR CALENDAR YEAR TONNAGE:	Over 130,000	Over 130,000	\$	%
	Current	Proposed	Inc	Inc
Sublease Payment	\$ 5.47	\$ 5.62	\$ 0.15	2.8%
Service Fee				
Facility Component	\$ 0.91	\$ 0.91	\$ -	0.0%
Operating Component	\$ 8.56	\$ 8.80	\$ 0.24	2.8%
Transport Component	\$ 14.76	\$ 15.17	\$ 0.41	2.8%
Disposal Fee	\$ 30.13	\$ 31.05	\$ 0.92	3.1%
Total	\$ 59.83	\$ 61.55	\$ 1.72	2.9%
Out-of-County	\$ 64.83	\$ 66.55		