



**NOTICE OF REQUEST FOR PROPOSALS
FOR PROFESSIONAL ENGINEERING SERVICES
“Preparation of Plans, Specifications & Estimates for
I-10 AT AVENUE 50 TRAFFIC INTERCHANGE”**

The City of Coachella (City) invites proposals from qualified firms to provide professional services as identified in the RFP for the Preparation of Plans, Specifications and Estimates for the I-10 at Avenue 50 Traffic Interchange Project (hereinafter referred to as “Project”).

Firms intending to submit proposals should note the “Key RFP Dates” on the cover of the RFP. It is our intention, subject to approval by the Coachella City Council, to have the selected Firm under contract by April 2015. Firms submitting proposals will be evaluated based on qualifications, prior experience with the same or similar type of services identified in the Attached Scope of Work, proposed staffing, and the firm’s understanding of the needs and requirements of the Project as identified in the RFP.

The RFP and all RFP schedule updates and addenda, together with other important information, are available on the City’s website at: www.coachella.org. Click on “Services”, then click on “Bid and RFPs.” The website is the official means of notification to all prospective proposers. Firms are requested to check the website periodically, and no less frequently than weekly, for RFP schedule updates, addenda, and other information. All proposers will be held accountable for compliance with all updates, addenda and other information posted on the website. Please note that the City of Coachella will not be responsible for mailing any addenda, schedule updates or other information to any firm.

Proposals are due on or before **2:00 p.m. on May 19, 2015.**

All questions related to this RFP must be put in writing and submitted to the City no later than **4:00 p.m. on May 11, 2015.** All questions must be clearly labeled, “Written Questions for RFP I-10 at Avenue 50 Traffic Interchange Project” and submitted electronically to:

**Jonathan Hoy P.E.
City Engineer
jhoy@coachella.org**

Questions received after the deadline may or may not be responded to at the sole discretion of the CITY. Questions received by the deadline or responded to after the deadline at the discretion of the CITY, and the written responses will be posted via written addendum on the CITY’s website at <http://www.coachella.org>. Click on “Services”, then click on “Bid and RFPs.”



This project has not received any Federal-Aid funding at this time. However, the City is currently seeking Federal Funds. Therefore, the City is proceeding in accordance with Federal Aid project funding procedures: The contract to be awarded will be financed in part by the U.S. Department of Transportation (US DOT). Proposers are required to certify that they meet all federal requirements identified in this RFP, including but not limited to all applicable equal opportunity laws and regulations.

Proposers are advised that, as required by federal law, 49 CFR Part 26, the City has implemented Disadvantaged Business Enterprise requirements for Disadvantaged Business Enterprises (DBE). The City has set a project specific DBE goal of 15% for this Project.

The California Labor Code section 1770, et seq., requires that certain consultants on public works projects pay their workers based on the prevailing wage rates which are established and issued by the Department of Industrial Relations, (<http://www.dir.ca.gov>). Proposers of this RFP agree to adhere to the Prevailing Wage requirement and use the wage schedules applicable at the time the work is performed, which can be obtained from the Department of Industrial Relations Internet site at (<http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>).

If the contract is awarded, the firm awarded the contract will be required to comply with all applicable laws and regulations including but not limited to, equal opportunity laws and regulations.

Firms using subconsultants are encouraged to subcontract with small and disadvantaged businesses to the maximum extent possible.

The award of this contract is subject to the availability, appropriation and receipt of federal, State and/or local funds sufficient to carry out the work identified in this RFP.

Award of this contract may be subject to Pre-Award Audit required by applicable funding agencies, including the California Department of Transportation (Caltrans), federal agencies and/or the City itself. The selected firm shall have a recent audit of their Indirect Cost Rate (ICR) for the most recent completed fiscal year and an approved state Department of Transportation Cognizant Letter of Approval.