



Building Department
1515 Sixth St. Coachella, CA 92236
• Phone (760) 398-3002 • FAX (760) 398-1630 •

BUILDING DEPARTMENT REQUIREMENTS FOR PLAN REVIEW SUBMITTAL

DOES NOT INCLUDE PLANNING & ENGINEERING. PLEASE SUBMIT TO THEM SEPARATELY

APPLICANT: _____

JOB ADDRESS: _____ **DATE:** _____

JOB DESCRIPTION: _____

CHECK LIST FOR REQUIRED ITEMS FOR PLAN REVIEW SUBMITTAL:

- ☐ COMMERCIAL -2 SETS WET-SIGNED PLANS (Electric load calculations, single line HVAC, electrical diagrams, and Plumbing isometrics.)
- ☐ RESIDENTIAL - 2 SETS WET-SIGNED PLANS – (Electric load calculations, single line HVAC, electrical diagrams, and Plumbing isometrics.)
- ☐ 1 ASSESSOR'S SET COMMERCIAL OR RESIDENTIAL – ASSESSOR REQUIRE COVER SHEET, SITE PLAN & FLOOR PLAN (Must have at submittal)
- ☐ 2 SETS WET-SIGNED ENERGY CALCULATIONS (Climate Zone 15)
- ☐ 2 SETS WET-SIGNED STRUCTURAL CALCULATIONS (85 MPH WIND SPEED, EXP. C)
- ☐ 2 SETS WET-SIGNED TRUSS CALCULATIONS (Unless conventional framed system)
- ☐ LETTER OF ACCEPTANCE FOR TRUSSES FROM ENGINEER OF RECORD
- ☐ GEOTECHNICAL INVESTIGATION INCLUDING GROUND MOTION HAZARD ANALYSIS IN ACCORDANCE WITH ASCE 21.2

REQUIRED APPROVALS & PAID FEES PRIOR TO BUILDING PERMIT ISSUANCE:

- ☐ SCHOOL FEES (OBTAIN FORM FROM THE CITY) CVUSD (760) 398-5909
- ☐ ENVIRONMENTAL COMPLIANCE APPROVAL CITY OF COACHELLA ENVIRONMENTAL MANAGER (760) 398-5744
- ☐ PLANNING APPROVAL – (760) 398-3102
- ☐ ENGINEERING APPROVAL – (760) 398-5744
- ☐ RIVERSIDE COUNTY FIRE DEPARTMENT – (760) 863-8886 (COMMERCIAL, INDUSTRIAL, CONDOMINIUMS & APARTMENTS)
- ☐ HEALTH DEPARTMENT – PUBLIC POOL/ FOOD SERVICE, 760-320-1048