

# CITY OF COACHELLA



## **REQUEST FOR PRE-QUALIFICATION FOR DESIGN/BUILD ENTITIES FOR THE BAGDOUMA WELLNESS HUB RENOVATION PROJECT CITY PROJECT F-37**

**RFQ Issued: September 30, 2025**

**Responses Due: October 28, 2025**

A COACHELLA PROSPERA PROJECT



**Coachella Prospera is supported by the California Strategic Growth Council's Transformative Climate Communities Program in partnership with the California Department of Conservation.**



**CALIFORNIA  
STRATEGIC  
GROWTH  
COUNCIL**



**California  
Department of  
Conservation**

**CITY OF COACHELLA  
53990 Enterprise Way  
Coachella, CA 92236**

**REQUEST FOR PRE-QUALIFICATION FOR  
DESIGN/BUILD ENTITIES FOR THE  
BAGDOUMA WELLNESS HUB RENOVATION PROJECT  
CITY PROJECT F-37**

Notice is hereby given that the City of Coachella (“City”) has determined that all proposers on the engineering design and construction services to construct the Bagdouma Wellness Hub Renovation Project (“Project”) to be undertaken by the City **must be pre-qualified prior to submitting a proposal on the Project**. It is mandatory that all Design-Builders who intend to submit a proposal fully complete the pre-qualification questionnaire, provide all materials requested herein, and be approved by City to be on the final qualified design-builders list. No proposal will be accepted from a Design-Builder that has failed to comply with these requirements. If two or more business entities submit a bid as part of a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified.

Proposals shall be submitted to the following:

Brianna Greenwood, Senior Civil Engineer  
City of Coachella  
53990 Enterprise Way  
Coachella, CA 92236

Proposals shall be received at Permit Center on or before 5:00 p.m. on **October 28, 2025**.

Design-Builders are encouraged to submit pre-qualification packages as soon as possible so that they may be notified of omissions of information to be remedied or of their pre-qualification status well in advance of the proposal deadline for this Project.

The Project will involve the design and construction of a public wellness hub. The facility consists of a one-story building, approximately 4,000 square feet. The City plans to renovate the existing community center and transform it into a Wellness Hub. New and updated amenities will include a renovated demonstration kitchen, a renovated multipurpose classroom, a new reception area, LED lighting replacement, and interior/exterior painting of the building.

Answers to questions contained in the attached questionnaire, information about current bonding capacity, and a notarized statement from surety are required. City will use these documents as the basis of rating Design-Builders. City reserves the right to check other sources available. City’s decision will be based on objective evaluation criteria. City reserves the right to adjust, increase, limit, suspend or rescind the pre-qualification rating based on subsequently learned information. Design-Builders whose rating changes sufficient to disqualify them will be notified and given an opportunity for a hearing consistent with the hearing procedures described below for appealing a pre-qualification rating.

While it is the intent of the pre-qualification questionnaire and documents to assist City in determining Design-Builder responsibility prior to receiving proposals and to aid City in selecting the best value proposal, neither the fact of pre-qualification nor any pre-qualification rating will preclude City from a consideration and determination *after receiving proposals* as to whether a Design-Builder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work and has demonstrated the requisite trustworthiness.

The pre-qualification packages should be submitted under seal and marked “CONFIDENTIAL” to **“Request for Pre-Qualification for Design/Build Entities for the Bagdouma Wellness Hub Renovation Project” City of Coachella Civic Center Office 53990 Enterprise Way, Coachella, California 92236.**

The pre-qualification questionnaires submitted by Design-Builders are not public records and are not open to public inspection. Information provided in the questionnaires will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for purpose of verification, or investigation of substantial allegations, or in the appeal hearing. State law requires that the names of contractors applying for pre-qualification status shall be public records subject to disclosure, and therefore **PART I** of the questionnaire will be used for that purpose.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Design-Builder on whose behalf that person is signing. If any information provided by a Design-Builder becomes inaccurate, the Design-Builder must immediately notify City and provide updated accurate information in writing, under penalty of perjury. Information provided in the questionnaire shall become material representations in any subsequent design-build contract; false, fraudulent, or inaccurate information shall be grounds for City to deny pre-qualification, reject a proposal, institute a civil action, and/or pursue any other available remedy.

City reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification applications and to make all final determinations. City may refuse to grant pre-qualification where the requested information and materials are not provided, or not provided by deadline for submission. There is no appeal from a refusal for an incomplete or late application. The closing time for bids will not be changed in order to accommodate supplementation of incomplete submissions or late submissions.

Design-Builders may submit pre-qualification packages during regular working hours on any day that the offices of City are open. Design-Builders who submit a complete pre-qualification package will be notified of their qualification status no later than ten business days after submission of the information, unless City is unable to complete a satisfactory investigation within that time. **City will provide notice of its determination by e-mail, and the time to appeal shall begin upon sending of the notification e-mail. Design-Builder shall be responsible for providing an accurate and legible e-mail address on its submitted questionnaire.**

If a timely and completed application results in a rating below that necessary to pre-qualify, the Design-Builder may appeal the City’s determination. Appeals must be made in writing, signed by Design-Builder’s authorized representative under penalty of perjury, and delivered to the City of Coachella, Engineering Department, 53990 Enterprise Way, Coachella, CA 92236. Appeals must be **received** by the City no later than five (5) calendar days after the Design-Builder is given notice of the City’s determination. **The failure to timely appeal shall constitute a waiver of any and all rights to challenge the City’s determination, whether by administrative process, judicial process or any other legal process or proceeding.**

If a Design-Builder provides the required notice of appeal and requests a hearing, the hearing shall be conducted no later than ten (10) calendar days after the City’s receipt of the notice of appeal. The hearing shall be an informal process conducted by the City Manager or their designee(s). At or prior to the hearing, the Design-Builder shall present all reasons for opposing

the rating and all information, documents, arguments, evidence or other materials for the City to consider on the appeal. Design-Builder may request that the appeal hearing be in-person at City Hall or by teleconference, but in either scenario Design-Builder shall be responsible for timely submitting all materials. Within five (5) business days after the conclusion of the hearing, the hearing officer or panel shall render its decision, which will be final and binding. The submission and opening of any bids will not be delayed or postponed to allow for completion of an appeal.

All questions concerning this Request for Prequalification or the Project may be directed to Brianna Greenwood at [bgreenwood@coachella.org](mailto:bgreenwood@coachella.org)

#### **ADDITIONAL INSTRUCTIONS FOR PRE-QUALIFICATION QUESTIONNAIRE:**

1. Design-Builder shall read and familiarize itself with all provisions contained in this Request for Prequalification.
2. Design-Builder shall obtain a copy of the RFP and familiarize itself with the Project specifications and requirements prior to completing and submitting the questionnaire. Design-Builder shall certify to this requirement.
3. Design-Builder must answer each and every question. If any question cannot be answered, the reason therefore should be explained on a separate page.
4. If there is a need to qualify any answers, explanations should be submitted on a separate page. The City may consider any explanations in its sole discretion.
5. The following definitions shall apply:
  - a. Design-Builder or Design-Build Entity – the firm or joint venture that will be submitting a proposal to complete the Project.
  - b. General Contractor – the firm that will have the primary responsibility for the construction of the Project.
  - c. Principal Engineer – the engineer of record who will have primary responsibility for design work under the contract.
  - d. Key Subcontractor – any subcontractor that will be performing 20% or more of the work. General references to “subcontractors” refer to any person or firm performing work under contract to the Design-Builder of any tier and is not limited to Key Subcontractors.
  - e. Design-Build Member – The Design-Builder, the General Contractor, the Principal Engineer and all Key Subcontractors.
6. If the Design-Builder is serving as general contractor or principal engineer it may simply reference the information provided in PART I(A). However, contractor’s and professional license information must be provided under the relevant subpart.
7. Unsatisfactory answers to PART II, Essential Requirements, shall be grounds for immediate disqualification.

8. In PART III, Scored Questions, any “Yes” answer requires the applicant to provide an explanation containing all relevant details, including the number of occurrences, on a separate, signed sheet. City reserves the right to disqualify any applicant for failing to provide an adequate explanation of a “Yes” answer.
9. The City may contact, within its discretion, one or more the references provided in PART III. City may disqualify an applicant who does not provide accurate contact information or a sufficient number of references. City shall have no obligation to contact all references and may select references to contact within its sole discretion.
10. City will evaluate the Questionnaire based on objective criteria. City reserves the right to disqualify any applicant, regardless of score, if the Questionnaire, information received from references, or information received from other sources, indicates that the applicant is not Qualified to perform the Project.

#### **CHECKLIST FOR SUBMITTAL:**

##### **PART I(A)**

- ☐ All information is completed.
- ☐ Legible e-mail address where notifications may be sent is provided
- ☐ Certification is signed by an authorized representative
- ☐ DIR registration is current and number is provided
- ☐ Shareholders, partners, or members are identified

##### **PART I(B)**

- ☐ All information is completed
- ☐ CSLB licenses are identified
- ☐ Engineering or other Design Professional licenses are identified

##### **PART II**

- ☐ All questions are answered
- ☐ Insurance information is filled in
- ☐ Notarized statement from surety is included
- ☐ Principal Engineer is registered or certifies that it will not perform public works

##### **PART III**

- ☐ All questions are answered
- ☐ Explanations of all “Yes” answers are provided on a separate sheet
- ☐ All separate sheets are signed by the authorized representative

##### **PART IV**

- ☐ At least 6 references are provided
- ☐ Contact information for references is written legibly

# **PREQUALIFICATION QUESTIONNAIRE FORM**

## PART I. INFORMATION

### I(A) INFORMATION ABOUT THE DESIGN-BUILDER and CERTIFICATIONS

Design-Builder Name: \_\_\_\_\_

Design-Builder Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of company formation or incorporation: \_\_\_\_\_

State of formation or incorporation: \_\_\_\_\_

DIR Registration Number: \_\_\_\_\_

Type of Entity (e.g., corporation, partnership, LLC, sole proprietorship, etc.): \_\_\_\_\_

If the Design-Builder is a privately held corporation, limited liability company, partnership, or joint venture, list all of the shareholders, partners, or members known at the time of this submission who will perform work on the Project:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The Design-Builder hereby declares that we have carefully examined the Request for Proposal, location of the proposed Work, and have read and examined the relevant documents, including all plans, specifications, and all addenda, if any, for the following Work: *Engineering design and construction services to construct Bagdouma Wellness Hub Renovation Project*, and represent that the Design-Builder is qualified to complete the Project.

I, the undersigned, certify and declare that I have read all the answers to this prequalification questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

I further certify that I am authorized on behalf of Design-Builder to execute and submit this application.

Dated: \_\_\_\_\_  
(Name)

Printed Name of and Title Authorized Representative: \_\_\_\_\_

**I(B) INFORMATION ABOUT THE MEMBERS OF THE DESIGN-BUILDER**

**Duplicate and submit for each Member if more than one company is filling a particular role.**

1. General Contractor Name: \_\_\_\_\_

(The General Contractor is the member of the Design-Builder that will have the primary responsibility for the construction of the project.)

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of company formation or incorporation: \_\_\_\_\_

State of formation or incorporation: \_\_\_\_\_

DIR Registration Number: \_\_\_\_\_

List all California contractor license numbers, classifications and expiration dates currently held by the General Contractor:

\_\_\_\_\_

2. Principal Engineer Name: \_\_\_\_\_

(The Principal Engineer is the engineer of record who will have primary responsibility for design work under the contract.)

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of company formation or incorporation: \_\_\_\_\_

State of formation or incorporation: \_\_\_\_\_

DIR Registration Number: \_\_\_\_\_

License Number: \_\_\_\_\_

Engineering Discipline: \_\_\_\_\_



3. Key Subcontractors

(Identify any subcontractor that will be performing 20% or more of the work.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of company formation or incorporation: \_\_\_\_\_

State of formation or incorporation: \_\_\_\_\_

DIR Registration Number: \_\_\_\_\_

Contractor License number/classification/expiration: \_\_\_\_\_

\_\_\_\_\_  
Scope of Work: \_\_\_\_\_

\*\*\*\*

Subcontractor Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of company formation or incorporation: \_\_\_\_\_

State of formation or incorporation: \_\_\_\_\_

DIR Registration Number: \_\_\_\_\_

Contractor License number/classification/expiration: \_\_\_\_\_

\_\_\_\_\_  
Scope of Work: \_\_\_\_\_

**ATTACH ADDITIONAL SHEETS IF THERE ARE ADDITIONAL SUBCONTRACTORS**

**PART II.**

**ESSENTIAL REQUIREMENTS FOR QUALIFICATION**

(19 Questions)

**\*\*\*Unsatisfactory answers shall be grounds for immediate disqualification.\*\*\***

1. Does the Design-Builder and each proposed subcontractor possess a current California contractor's license for the project for which it intends to submit a proposal or intend to obtain a license before commencing work?  
☐ Yes ☐ No

2. Design-Builder has a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.  
☐ Yes ☐ No

If yes, provide the name of the insurance company, policy number, and policy limits. (Attach a separate page if more than one policy).

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Insurance Company

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Policy Number

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Policy limit per occurrence

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Aggregate policy limit

3. Design-Builder has current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.  
☐ Yes ☐ No ☐ Contractor is exempt from this requirement, because it has no employees

4. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient to provide payment and performance bonds for 100% of the price of the Project?  
☐ Yes ☐ No

**NOTE: Notarized statement must be from the surety company, not an agent or broker.**

5. Has the Design-Builder performed as a prime contractor or design-build entity at least 10 other jobs involving the construction of public library facilities?  
☐ Yes ☐ No

6. Has the General Contractor constructed as a prime contractor at least 3 other jobs involving the construction of public library facilities?  
☐ Yes ☐ No

7. Has the Principal Engineer performed the engineering and design for at least 3 other jobs involving the construction of public library facilities?  
☐ Yes ☐ No

8. Has any contractor license held by the Design-Builder or its associates, the General Contractor Member(s) of the Design-Builder or their associates, or any of the proposed subcontractors or their associates, been revoked or suspended within the last five (5) years?  
☐ Yes ☐ No

9. Has a surety firm completed a contract or paid for completion of a contract on behalf of any member of the Design-Build Entity because they were terminated by the project owner within the last five (5) years?  
☐ Yes ☐ No

10. Within the last five years was the Design-Builder, the General Contractor Member(s) of the Design-Builder or any proposed subcontractor declared ineligible to bid on a public works contract, to be awarded a public works contract, or to perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

☐ Yes ☐ No

If the answer is "Yes," state the beginning and ending dates of the period of debarment:

\_\_\_\_\_

11. Has any member of the Design-Build Entity (contractors, architects, engineers, subcontractors or others) or any member's associates, ever been convicted of a crime involving the awarding of a contract for a government project, or the bidding or performance of a government contract within the last five (5) years?

☐ Yes ☐ No

12. Do all Architects and Engineers who are expected to work on the project possess current California professional licenses for the architectural and engineering services which they intend to provide?

☐ Yes ☐ No

13. Are all Principal Engineers covered by a professional liability insurance policy with a policy limit of at least \$2,000,000 per occurrence and \$5,000,000 aggregate from a California admitted company that provides coverage for work on a design-build contract?

☐ Yes ☐ No

If yes, provide the name of the insurance company, policy number, and policy limits. (Attach a separate page if more than one policy).

\_\_\_\_\_  
Insurance Company

\_\_\_\_\_  
Policy Number

\_\_\_\_\_  
Policy limit per occurrence

\_\_\_\_\_  
Aggregate policy limit

14. Has any professional license held by any Architect who will provide services been revoked at any time in the last five years?

☐ Yes ☐ No

15. Has any professional license held by any Engineer who will provide services been revoked at any time in the last five years?

☐ Yes ☐ No

16. Does the Design-Builder, the General Contractor Member(s) of the Design-Builder and each proposed Subcontractor seeking prequalification, know and understand their obligations regarding the employment of apprentices on public works under Labor Code section 1777.5 and California Code of Regulations, Title 8, section 230.1, and do they intend to comply with these requirements, including the requirement, if applicable, to request the dispatch of apprentices from an apprenticeship program approved by the California Apprenticeship Council?

☐ Yes ☐ No

17. Will the Design-Builder ensure that its subcontractors responsible for specialty construction work use only qualified skilled labor personnel (such as heat and frost insulators, asbestos workers, boilermakers, iron shop builders, blacksmiths, forgers, bricklayers, electrical workers, elevator constructors, iron workers, plumbers, pipe fitters, plasterers, cement masons, painters, roofers, waterproofers and sheet metal workers) to perform such work?

☐ Yes ☐ No

18. Are the Design-Builder, General Contractor, and all subcontractors and subconsultants who will be performing public works currently registered with the Department of Industrial Relations to perform public works?  
☐ Yes ☐ No

If DIR Registration number was not provided in Section I for any Design-Builder, General Contractor, or Key Subcontractor who will be performing public works, list the company name and registration number below:

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19. Is the Principal Engineer currently registered with the Department of Industrial Relations to perform public works?  
☐ Yes ☐ No

**If the answer is “No,” the Design-Builder must make the following certification:**

*The undersigned certifies that the Principal Engineer will not be performing any “public works” as that term is defined in Labor Code section 1720, et seq. In making this certification, Design-Builder is aware of Labor Code section 1720, which defines “public works” to include “work performed during the design and preconstruction phases of construction, including, but not limited to, inspection and land surveying work.”*

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Signature	Printed Name	Title	Date
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**PART III. SCORED QUESTIONS**

**A. Questions about History of the Business and Organizational Performance of the General Contractor and Key Subcontractors (i.e., any subcontractor performing at least 20% of the Work.)**  
(16 questions)

**\*\*\*If you answer “Yes” to any of the following questions, provide all relevant details, including the number of occurrences on a separate, signed sheet.\*\*\***

20. How many years has the General Contractor been licensed in California? \_\_\_\_\_ years
21. Is the General Contractor or any Key Subcontractor currently the debtor in a bankruptcy case?  
☐ Yes ☐ No
22. Was the General Contractor or any Key Subcontractor in bankruptcy any time during the last five years?  
(This question refers only to a bankruptcy action that was not described in answer to the question above).  
☐ Yes ☐ No
23. Has any CSLB license held by the General Contractor or any Key Subcontractor (or the Responsible Managing Employee or Responsible Managing Officer of either) been suspended within the last five years?  
☐ Yes ☐ No
24. At any time in the last five years, has the General Contractor or any Key Subcontractor been assessed and paid liquidated damages of \$10,000 or more under a construction contract with either a public or private owner?  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

25. In the last five years has the General Contractor or any Key Subcontractor, or any firm with which any of their owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?  
**NOTE: “Associated with” refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.**  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

26. In the last five years, has the General Contractor or any Key Subcontractor been denied an award of a public works contract based on a finding by a public agency that the General Contractor or any Key Subcontractor was not a responsible bidder?  
☐ Yes ☐ No

\* \* \* \* \*

**NOTE: The following two questions refer only to disputes between the General Contractor and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about “pass-through” disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than \$25,000.**

27. In the past five years, has any claim **against** the General Contractor or any Key Subcontractor concerning the General Contractor's or the Key Subcontractor's work on a construction project, been **filed in court or arbitration?**  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

28. In the past five years, has the General Contractor or any Key Subcontractor made any claim against a project owner concerning work on a project or payment for a contract, and **filed that claim in court or arbitration?**  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

29. At any time during the past five years, has any surety company made any payments on the General Contractor's or any Key Subcontractor's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on the General Contractor's or any Key Subcontractor's behalf in connection with a construction project, either public or private?  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

30. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for the General Contractor or any Key Subcontractor ?  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

31. Has the General Contractor or any Key Subcontractor , or any of their owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?  
☐ Yes ☐ No

32. Has the General Contractor or any Key Subcontractor , or any of their owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?  
☐ Yes ☐ No

33. Has the General Contractor or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?  
☐ Yes ☐ No

34. If the General Contractor or any Key Subcontractor was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which it worked at any time during the last three years, state the percentage that it was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so.

\_\_\_\_\_ %

35. During the last five years, has the General Contractor or any Key Subcontractor ever been denied bond credit by a surety company, or has there ever been a period of time when it had no surety bond in place during a public construction project when one was required?  
☐ Yes ☐ No

36. Is the Design-Builder or General Contractor a member of the Synthetic Turf Council?  
☐ Yes ☐ No

**B. Questions about History of the Business and Organizational Performance of the Principal Engineer**  
(12 questions)

**\*\*\*If you answer "Yes" to any of the following questions, provide all relevant details, including the number of occurrences on a separate, signed sheet.\*\*\***

37. How many years has the Principal Engineer been licensed in California? \_\_\_\_\_ years
38. Is the Principal Engineer currently the debtor in a bankruptcy case?  
☐ Yes ☐ No
39. Was the Principal Engineer in bankruptcy any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to the question above).  
☐ Yes ☐ No
40. Has the Department of Consumer Affairs taken any disciplinary action against the Principal Engineer?  
☐ Yes ☐ No
41. In the last five years has the Principal Engineer, or any firm with which any of its owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?  
**NOTE: "Associated with" refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.**  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

42. In the last five years, has the Principal Engineer ever been denied an award of a public works contract based on a finding by a public agency that the Principal Engineer was not a responsible bidder?  
☐ Yes ☐ No

\* \* \* \* \*

**NOTE: The following two questions refer only to disputes between the General Contractor and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than \$25,000.**

43. In the past five years, has any claim **against** the Principal Engineer concerning the Principal Engineer's work on a construction project, been **filed in court or arbitration?**  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

44. In the past five years, has the Principal Engineer made any claim against a project owner concerning work on a project or payment for a contract, and **filed that claim in court or arbitration?**  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

45. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for the Principal Engineer?  
☐ Yes ☐ No

Number of Instances: \_\_\_\_\_

46. Has the Principal Engineer, or any of its owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?  
☐ Yes ☐ No
47. Has the Principal Engineer, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?  
☐ Yes ☐ No
48. Has the Principal Engineer or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?  
☐ Yes ☐ No



C. **Questions about compliance with safety, workers compensation, prevailing wage and apprenticeship laws related to any Design-Build Members (i.e., the Design-Build Entity, the General Contractor, the Principal Engineer, or any subcontractor performing at least 20% of the work.)** (11 questions)

**\*\*\*If you answer “Yes” to any of the following questions, provide all relevant details, *including the number of occurrences*, on a separate, signed sheet.\*\*\***

49. Has CAL OSHA cited and assessed penalties against any Design-Build Member for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

**Note: If you have filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.**

☐ Yes ☐ No

50. Has the federal Occupational Safety and Health Administration cited and assessed penalties against any Design-Build Member in the past five years?

**Note: If you have filed an appeal of a citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about it.**

☐ Yes ☐ No

51. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either a Design-Build Member or the owner of a project on which a Design-Build Member was the contractor, in the past five years?

**NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.**

☐ Yes ☐ No

52. How often does the General Contractor require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

- 
53. List the General Contractor’s Experience Modification Rate (EMR) (California workers’ compensation insurance) for each of the past three premium years:

**NOTE: An Experience Modification Rate is issued to your firm annually by your workers’ compensation insurance carrier.**

Current year: \_\_\_\_\_

Previous year: \_\_\_\_\_

Year prior to previous year: \_\_\_\_\_

If your EMR for any of these three years is or was 1.00 or higher, you may, if you wish, attach a letter of explanation.

54. Within the last five years, has there ever been a period when any Design-Build Member had employees but was without workers’ compensation insurance or state-approved self-insurance?

☐ Yes ☐ No

55. Has there been more than one occasion during the last five years on which any Design-Build Member was required to pay either back wages or penalties for your its own failure to comply with the **state’s** prevailing wage laws?

☐ Yes ☐ No

**NOTE: This question refers only to the Design-Build Member’s violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.**

56. During the last five years, has there been more than one occasion on which a Design-Build Member has been penalized or required to pay back wages for failure to comply with the **federal** Davis-Bacon prevailing wage requirements?  
☐ Yes ☐ No

57. Provide the **name, address and telephone number** of the apprenticeship program sponsor(s) (approved by the California Division of Apprenticeship Standards) that will provide apprentices to the Design-Build Entity for use on the Project.

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58. If the Design-Build Entity operates its own State-approved apprenticeship program:

- (a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.
- (b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

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59. At any time during the last five years, has any Design-Build Member been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

**NOTE: You may omit reference to any incident that occurred prior to January 1, 1998 if the violation was by a subcontractor and your firm, as general contractor on a project, had no knowledge of the subcontractor's violation at the time they occurred.**

☐ Yes ☐ No.

If yes, provide the date(s) of such findings, and attach copies of the Department's final decision(s).

### III. REFERENCES/PAST PROJECTS

**Design-Builder shall provide information about ten recently completed projects involving the construction of public library facilities. Names and references must be current and verifiable. Use separate sheets of paper that contain all of the following information:**

1. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

2. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

3. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

4. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

5. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

6. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

7. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

8. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

9. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

Original Scheduled Completion Date: \_\_\_\_\_

Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

10. Project Name: \_\_\_\_\_  
Location: \_\_\_\_\_  
Owner Contact (name and current phone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project, Scope of Work Performed:

\_\_\_\_\_  
\_\_\_\_\_

Total Value of Construction (including change orders): \_\_\_\_\_

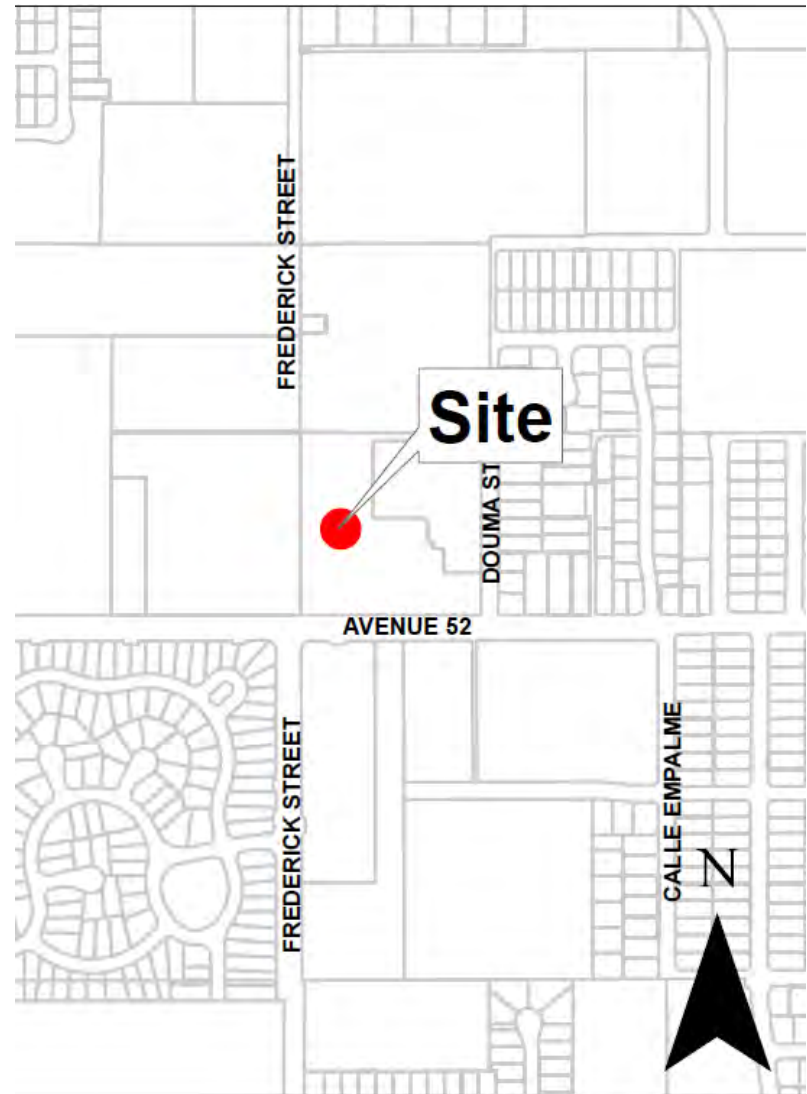
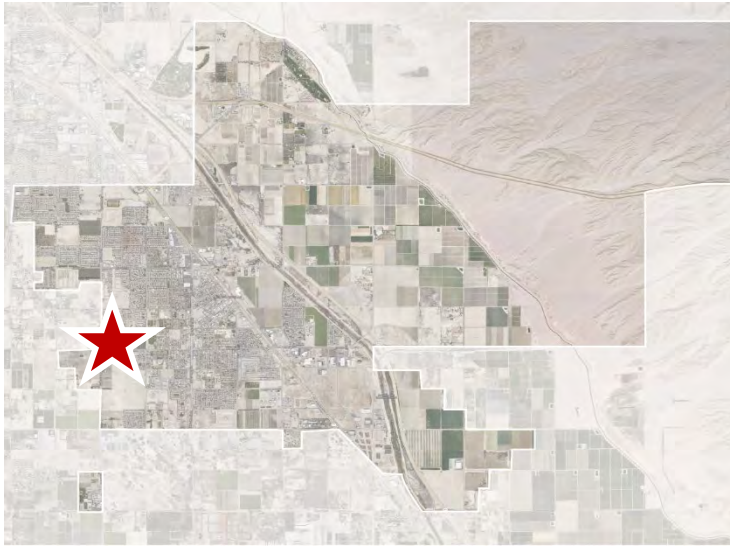
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Time Extensions Granted (number of days): \_\_\_\_\_

Actual Date of Completion: \_\_\_\_\_

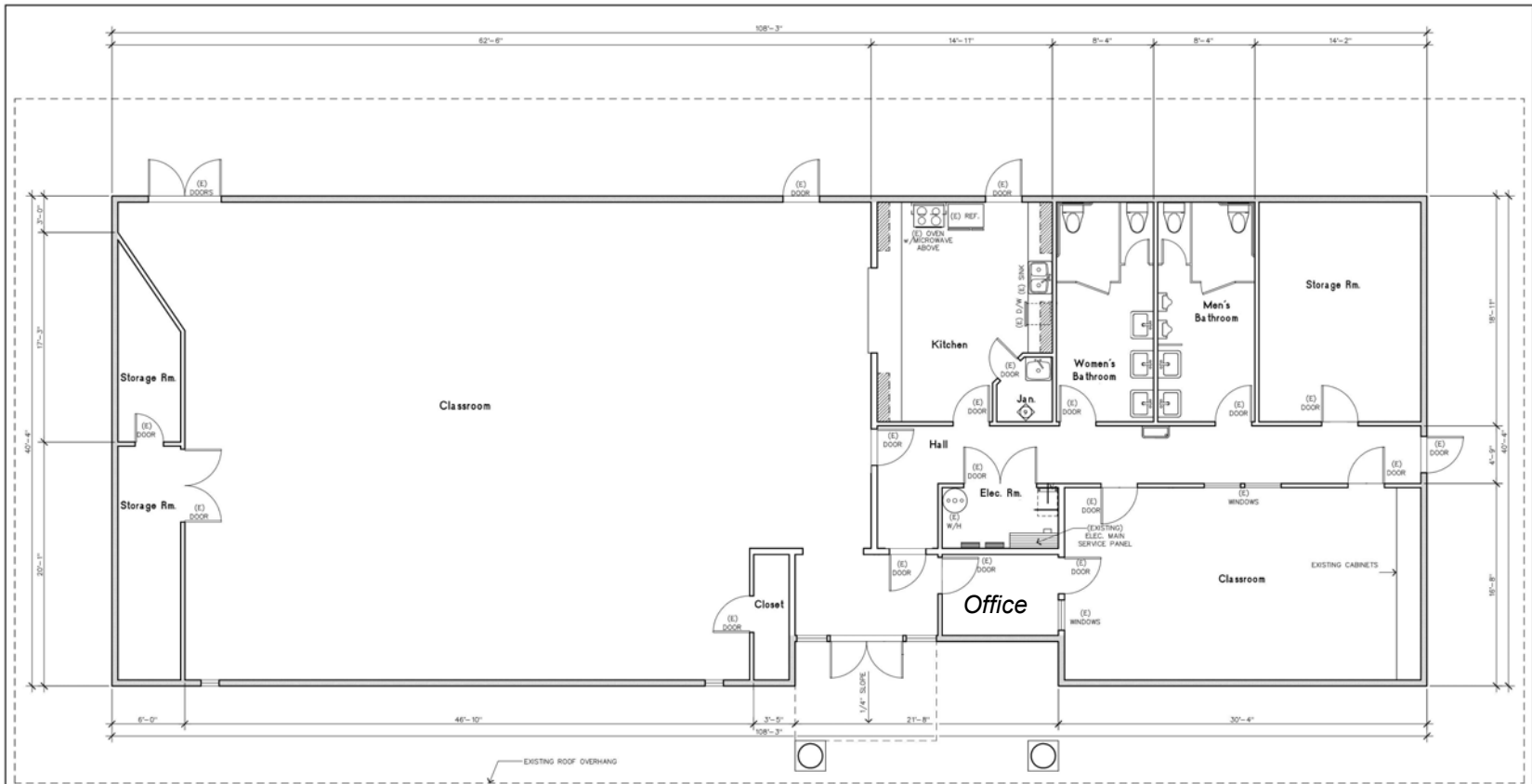
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# PROJECT SITE





# Existing Layout



# Existing Conditions



*Kitchen*

# Existing Conditions



*Classroom Exit*



*Office Entry*

# Existing Conditions



*Storage Room*



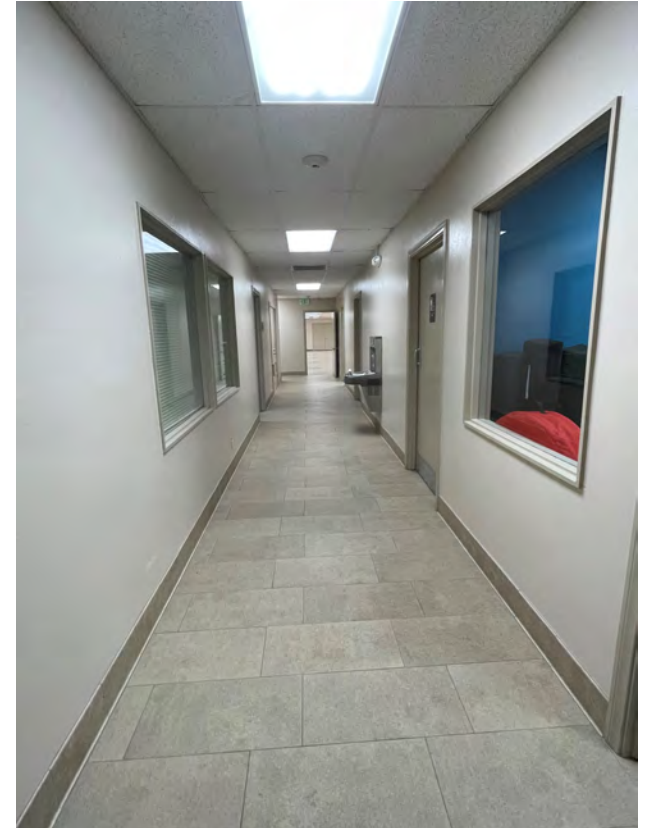
*Classroom*



# Existing Conditions



*Classroom*



*Hallway*



*Existing Conditions*



*Design Concept*

# Design Concepts

